



THE STUDENT'S KIT: BoSS
Fourth Year (First Semester & Second Semester)
September 2020 - August 2021

CONTENT

SK-01	Introduction to National College
SK-02	Academic Calendar
SK-03	Class Routine
SK-04	Evaluation Methods of KU Semester System
SK-05	Internal Evaluation Criteria
SK-06	Eligibility for End-Semester Examination
SK-07	Courses of Study
SK-08	Session Plans

Student's Information

Name of the Student:

Section: Roll No:

Tel No (Res): Mobile No: No:.....

Email:

NATIONAL COLLEGE

Dhumbarahi, Kathmandu

Tel: +977 4420871 Fax: 4440410 GPO Box. 13543

Mail: info@nationalcollege.edu.np URL: www.nationalcollege.edu.np

NATIONAL COLLEGE

Introduction

Established in 1996, the National College has already established its irrefutable reputation in the success rate not just in terms of the number of final year students, who graduate but also in terms of their career placement. . Of the 1015 (BDevS–684, BDFin-257, BoSS-74) graduates by September 2020, almost all of them are currently engaged either in development organizations holding key positions or are enrolled in universities at home or abroad for their higher education. The college really takes pride for producing such capable and efficient pool of human resources in various fields of development sector.

Description of the Program

BoSS: Interdisciplinary studies of Social Sciences

- Relates the dynamics of the society and social change
- Creative Writing and presentation skills(Seminar series)
- Internships (GO, I-NGO, RO, PS)
- International Language (Chinese/German)
- Specialization (Demographic Sociology, Development Anthropology, Social Policy)
- Research Techniques (SIA) and Tools (GIS)
- Research and Analytical Skills workshops and Seminar
- Employment: Research and Policy Institution, INGO, GO, Self-employment, and Private Sector

BDevS: Interdisciplinary Studies of Socio Economic Development

- Economics, Sociology, Environment and Development Management,
- Specialization (Economic Development, Environment Development, Social Development)
- Development Research, Community Mobilization, Development Project Formulation, Implementation and Evaluation
- Research Techniques Impact Assessment(IA) and Tools (GIS)
- Research and Analytical Skills workshops and Seminar
- Employment: INGO, GO, Self-Employment, Private sector

BDFin: Multidimensional Financial Management of Business and Economic Development

- Economics, Finance, Management, Entrepreneurship and Development
- Internship in Corporate and Development Sectors
- Financial Research, Financial Institutions Management, Econometrics, e-Commerce,
- Promotion of Microfinance, Entrepreneurship and Business proposal development
- Integrated Impact Assessment
- Specialization: Sectoral Development
- Employment: Financial Institutions, Private sector, Self enterprise, INGO and GO

SK-2 Academic Calendar

Shared via college official email also available at <https://nationalcollege.edu.np/download> .

SK-3 Weekly Session Plan

DAYS	06:45-08:15	Break	08:45-10:15
SUN			
MON			
TUE			
WED			
THU			
FRI			
SAT			

SEMESTER – 2 nd			
DAYS	TIME		
	SUN		B R E A K
MON			
TUE			
WED			
THU			
FRI			

SK- 4 EVALUATION METHODS UNDER SEMESTER SYSTEM OF KATHMANDU UNIVERSITY-
National College

Semester Evaluation Criteria
(Sep-Feb Academic Session 2020-21)

CASE 1

In view of the situation brought about by COVID 19 pandemic, National College (Affiliated to Kathmandu University School of Arts) will be conducting semester evaluation of its students for the **Sep-Feb 2020/21 Academic Session** as per the decision of the Academic Council meeting held on April 16, 2020. For administration and facilitation of semester evaluation for BDEVS, BDFIN and BOSS programs, the following general guideline shall be adopted by the concerned staff and faculty.

1. Apart from regular teaching and learning activities, faculties and college administration shall be responsible for continuously keeping the track of every student both in terms of academic performance and participation.
2. The semester evaluation process and steps shall be clearly communicated by the college administration and the respective subject course instructor to the students.
3. For evaluation of the students, there should be at least seven evaluation criteria. No criteria should carry more than 25% weightage.
4. The semester progress report of each student shall be maintained by the concerned course instructor/ faculty.
5. Each faculty will have to submit a mid-semester progress report including the weightage evaluated. Such reports collected from the faculty shall be compiled by the college administration and forwarded to the Office of the Dean, KUSOA and to the Office of the Controller of the Examinations, KU.
6. In order to ensure proper understanding of the evaluation process, one general outline of evaluation shall be developed and circulated among faculties. A sample of such an outline is shown in Table 1.
7. Respective faculties will have to send the final evaluation report including the final score (along with breakdown in each heading of the evaluation criteria) to the college administration.
8. Evaluation records of all the concerned students thus obtained shall be forwarded at the earliest possible to the Office of the Dean, KUSOA and to the Office of Controller of Examinations, KU.
9. **All the students are required to score at least 45% Marks to pass any course of the semester.**
10. **There will be no compartmental examinations for those who have failed to secure at least 45% marks in any subject. Students failing to pass the course need to repeat the course when the course is offered by the college.** As students are continuously evaluated through different assignments and tests, and are communicated regularly about their progress, **there will be no provision for retotaling and reevaluating.**
11. All the students need to fill in the course registration form as in the past in the prescribed format. College administration shall forward the compiled course

registration forms to the Office of the Dean, KUSOA and to the Office of the Controller of the Examinations, KU.

12. The students also need to fill in a semester evaluation request form (similar to examination form as in the past) towards the end of the semester.
13. The compiled semester evaluation request forms shall be forwarded to the Office of the Dean, KUSOA and to the Office of the Controller of the Examinations, KU.

Table 1: Sample Criteria for Semester Evaluation of Sep-Feb 2020-21 Session

SN	Type of Assignment	Score Range	Outcomes
1	Assignment I (Individual)	10	Test of knowledge about the subject matter
2	Assignment II (Individual)	10	Test of change in knowledge about the subject matter after few lecture delivery
3	Assignment III (I Internal Test equivalent)	15	Test the students' ability and their level of knowledge developed in the due course of time about the subject matter
4	Assignment IV (Report + Presentation)	15	Test of general concepts and application about the subject matter.
5	Assignment V (Online Written Open-Book Test)	25	Test of specific knowledge of students and examine their analytical skill and ability to apply such knowledge into real practice
6	Class Participation and Interaction	10	Participation and involvement of students in interaction and inputs during online-class based learning process
7	VIVA-VOCE test	15	Test of specific knowledge of students in each chapter and ability of applying such knowledge.

As this is only a sample, respective course instructors can, if they wish, add a few more criteria or/and change the weightage of each criteria (however, no criteria shall exceed more than 25% weightage).

National College
Semester Evaluation Criteria
(Sep-Feb Academic Session 2020-21)

CASE 2

If the current pandemic is over and upon being able to conduct classes physically any time within January 2021, the evaluation criteria will be as followed

Eligibility for End- Semester Examination

A student has to fulfill the following pre-requisites in order to be qualified to appear in the End-Semester Examination of Kathmandu University:

- Class Attendance (Minimum 80%): Minimum 25 out of 32 Class Days
- Minimum Marks to be Secured in the Internal Evaluation (40%): 20 out of 50
- Completed Examination Form to be submitted by the Given Deadline

Activities	Score Entire Online Semester	Score Partially Online Semester	Tentative Accomplishment Date
Assignment I (Practice type)	10	10	October 30
Assignment II (Creative type)	15	15	December 15
Assignment III (Preparation)	15	10	January 15
Assignment IV (Extension)	15	5	January 30
Third Internal Exams (Written)	No	5	February 5
Class interaction & Discipline	5	5	Through Out
Written Exams	25	50	March 5-20
VIVA	15	No	March 5-20

SK-07 Courses of Study

Course Number	Course Title	Credit Hours
ESCP411	Educational Policy	3

Objective

Upon completion of the course, students will have broad and deep understanding of the main directions of national level policy making with respect to formal and non-formal education in Nepal. They will be given the opportunity to demonstrate a theoretical and an analytical understanding of the practical problems inherent in conducting policy research for education clients. The students will acquire knowledge and skills to articulate theories of action for school improvement and management of instruction that can be useful in their work as education policy makers or analysts, academic researchers and practitioners.

Course Content

Unit and Title	Topics	Lecture Hours
Introduction	<ul style="list-style-type: none"> • Foundation of education • Concept of educational policy 	6
Nepal's experience in educational policy formulation	<ul style="list-style-type: none"> • Factors influencing educational policy in different time periods • Recent developments in educational policy <ul style="list-style-type: none"> a. Educational for All (EFA) 2001-2015 b. Millennium Development Goals (MDGs) 2001-2015 c. School Sector Reform Plan(SSRP) 2009-2015 • Educational policy making process 	12
State of education in Nepal	<ul style="list-style-type: none"> • National objectives of education • School structure • Educational programs <ul style="list-style-type: none"> a. Formal b. Non-formal 	9

	<ul style="list-style-type: none"> c. Technical education and vocational training d. Curriculum development process e. Governance and management 	
Financing	<ul style="list-style-type: none"> • Community schools • Private schools • Higher education • Role of international communities • Issues 	9
Major issues in educational policy	<ul style="list-style-type: none"> • Access • Quality • Relevance • Gender • Inclusion • Privatization • Monitoring and evaluation 	12
	Total Lecture Hours	48

Assignments (individual \group): Literature review, visits to government offices and schools, field visits, case study, report writing, presentations

Field Study (probable sites); District Education Offices, community and private schools, INGO\NGOs

Evaluation: Attendance, participation, assignments, periodic examinations

Teaching methods: Lecture, discussion, observation, interaction with stakeholders

References

- Textbooks on foundation\introduction to education
- EFA, MOGs and SSRP documents
- Periodic plans
- Flash reports published by the Department of Education
- Reports of education commissions
- Education Acts, regulations

Course Number	Course Title	Credit Hours
HRGT411	Human Rights	3

The objective of this course is to familiarize students with concept of Human Right. Identify key components of Human Right. UN declaration and National level commitment practices

Introduction to Human Rights, UN Declaration	3
Human Rights, Global Poverty and Development.	6
The Right to Development as a Human Right	6
Human rights and the MDGs	6
Human Rights Approaches to social Development	3
Human Rights Programming and Poverty Eradication Social and Legal Perspectives	3
Human Rights-Based and the Capability Approach to Development	3
Human Rights and Civil Society Anthropological Perspectives	3
Presentation and discussion	3
Democracy, Development and Poverty: Political Science Perspectives	3
Gender, and the Empowerment of Women in Development	3
Social Change, Poverty and Human Rights Responsibilities.	3
Human Rights in the Constitution	3

References:

Course Number	Course Title	Credit Hours
PHLT411	Health Concepts & Policy	3

Course Brief

The course will focus on concepts of health and disease types occurring at national level. It also analyzes the trend of emerging diseases in the context of health policy status in Nepal. The course will also critically analyze the existing health policy and overall changes occurred with time as well as new amendments based on conventions and treaties (global context). The course will also link the existing health policy with other related development policies. It also provides analytical skill to the students to analyze the existing practice of the health policy and its gaps.

Content

Unit and Title	Topics	Lecture Hours
Concept of health	<ul style="list-style-type: none"> • Concept of health and disease • Types of emerging and reemerging diseases • Development of health care services in Nepal • Categories of health systems: Home-based, Traditional Faith Healing, Ayurvedic, Homeopathic, Unani, Naturopathic, Allopathic, and other alternative systems 	8
Health policy and system	<ul style="list-style-type: none"> • History of health policy – Global, Regional, National • Determining factors of health policy Vision, Mission, Goal of Health System • Health system and its major components in Nepal • Health organization in Nepal • Healthcare system in Nepal 	10
Health policies and plans	<ul style="list-style-type: none"> • Long term health planning • Health policy • Health acts/rules/ guidelines • Addition of policy/ acts /rules /guidelines/ standards to address the vulnerable communities at different levels such as demographic, spatial/ temporal location, social aspects and accessibility • Health plans <ul style="list-style-type: none"> – Periodic plan – National health sector programs • Emerging trends and practices 	10

Unit and Title	Topics	Lecture Hours
	Tele-medicine, traditional and complementary medicine (TCM), Nutraceuticals.	
Observation of Healthcare organization (practical)	<ul style="list-style-type: none"> • Observation in health organization with specific policy task 	10
Health policy's focus	<ul style="list-style-type: none"> • Critical analysis of health policy's focus <ul style="list-style-type: none"> – Preventive, – Curative – Promotive – Rehabilitative • Integration of health policy to other sectors' policies <ul style="list-style-type: none"> - Water sanitation - Renewable energy - Settlement - Natural disaster - Road/transportation in terms of health service access - Nutrition and food security 	10
	Total Lecture Hours	48

Required references:**Assignments**

- Group/individual, Library/web search/secondary data analysis, field tool development (check lists), field observation based on the tools, analysis of the information and presentation
- Field study: Health care organizations visit (peripheral level or central level), observation of healthcare practice/management, overall sanitation status, role of health personnel including Female Community Health Volunteer (FCHV) – Use of BPP, CB-NCP, MCH programs, MDGs,
- Analysis of different pamphlets and leaflets distributed in the community

Evaluation: participation in the field activities and discussion in the class, assignment

Teaching methods:

1. Didactic lecture : basic concepts, principles and theories

2. Presentations and seminars : events and issues of debate and diverse opinions
3. Participation in different academic events like guest lectures, national workshops /seminars
4. Self learning: where further explanations are desired and websites and reference books are given

Course Number	Course Title	Credit Hours
SOCL412	Research Planning	3

Course Brief

The course will include the significance of developing a research plan, methods to select a research problem, objective framing, operational definitions of the major concept and terms used, methods and techniques used in the research, detailed study of nature of the population/universe, sampling plan and pilot studies. All these constituents of a research plan will be looked on from a proposal writing perspective linking it with logical framework analysis. Writing and presentation of proposal by each student will be a major part of the course.

Objective

This course intends to help students to understand the preliminary inputs and know how required in identifying an apt type and nature of research project before embarking on the task to do an independent research based project work.

Unit and Title	Topics	Lecture Hours
Unit-1	Identifying and selecting a research problem, Project work planning, difference between project planning and formulation, project cycle and project cycle management, logical framework analysis in planning, brief discussion on project screening	5
Unit-2	Importance of proposal in project planning, proposal types, elements of project proposal, equivalence between LFA and proposal, most sensitive components of a proposal	4
Unit-3	Different proposal and report formats, professional writing skill, creative writing, detail description of all components, project concept notes, referencing, presentation skills	9
Unit-4	Type and nature of population, research processes in qualitative and quantitative inquiries, sampling and sampling designs, triangulation and its types	10
Unit-5	Practical: Each student has to submit and present an original	20

Unit and Title	Topics	Lecture Hours
	proposal at the end of the course to the College Research Committee.	
Total Lecture Hours		48

Reference

Kothari, C.R., Research Methodology Methods and Technique, Revised Second Edition, New Delhi, New Age International Pvt Ltd, 2008

Subedi, P.K., Research Methodology in Social Science, Kathmandu, Sangam Institute, 2009

Uprety, S.R., Guidelines for Improving your skills in Project Proposal Writing Report Writing and Report Presentation, Fourth Edition, Kathmandu, 2006

Course Number	Course Title	Credit Hours
SOCL411	Internship	3

Course Objective:

The main objective of this course is to give students firsthand work experience in social and developmental organizations and institutions by doing which students will get familiarized with the professional working cultures and environments

Course Description:

As an intern a student has to work under the supervision of a mentor-- assigned by the organization/institutions where the student will work independently or as a member of a project team in areas of social sciences. The job performed may range from basic office work to research and inputs in project report preparation. At the end of the internship a student intern will have to write an operational report which will be basically confined on practical exposure with social and developmental organizational systems.

2nd Semester

Course Number	Course Title	Credit Hours
SOCL 407	International Relations	3

Objective

Upon completion of the course, students will be able to

- Explain the fundamental principles of international relations
- Apply the concepts of international relations in development practices
- Analyze the socio-economic, political and environmental issues from the perspectives of international relations
- Analyze the contemporary South Asian issues of international relations

Content

Unit and Title	Topics	Lecture Hours
1 Introduction	History, Classical Thoughts (Chanakya, Aristotle, Aristophanes, Thucydides)	3
2 World Politics	Theories of World Politics, Evolution of Modern State System, Imperialism, Cold War, Globalization, Security	6
3 International Politics	Theories of International Political Economy (Mercantilism (Statism); Liberalism; Marxist economics), International Political Economy (Trade and Investment)	6
4 Development and modernization	Concepts (rationale, problems, opponents), Demographics and International Politics (Over-population questions; aging populations), Competition for Resources	9
5 International Organizations	Governmental, non-governmental organizations	6
6 International Law	Sovereignty, treaties, diplomacy, law of the sea, laws of war	6
7 World System Today	Western Viewpoints (Fukuyama, Huntington), Non-western (Mahbubani)	4.5
8 International Relations of South Asia	Region of South Asia (History, Legacies, Ideas and Beliefs); SAARC (South Asia Association for Regional Cooperation) – history, function, programs; Non-aligned Movement, the Nuclear Race in South Asia, Bilateral Conflicts	7.5
	Total	48

Required References

Stephen L. Spiegel, Elizabeth G. Matthews, Jennifer M. Taw, Kristen P. Williams. *World Politics in a New Era, 5th ed.* Oxford University Press, 2012. ISBN: 9780199916450.

Classics of International Relations. Penguin Custom Editions. 2008. ISBN: 9780536143594

S. Bose and A. Jalal, *Modern South Asia*, Routledge, 2004

S.P. Cohen, *India: Emerging Power*, The Brookings Institution, 2001.

Course Number	Course Title	Credit Hours
---------------	--------------	--------------

DEVS 405	Project Work	6
-----------------	---------------------	----------

Objective

With the technical supervision of a concerned expert, a student will be able to

- Prepare a research proposal for an independent project work
- Conduct field works for data collection
- Prepare a final draft for external examination
- Present on the major components of the final draft
- Finalize the document for the partial fulfillment of the requirements for the Bachelor in Development Studies or Finance

Course Description:

Students have to prepare a research proposal on social, economical and financial development related issues which should be related to the courses they have studied. They have to defend their research proposal in front of a research committee. Once, a research proposal is approved, students will go and collect primary data for their research works. Individual project work guide (Supervisor) will be assigned from the college for assisting students for their research. At the end of the project, students will have to write a scientific report in a thesis format (Bachelor Thesis), and make scientific presentation in front of a thesis evaluation committee.

Evaluation (100 marks)

- a. Proposal finalization 25 marks
- b. [Field work & draft report](#) 50 marks
- c. Presentation & final report 25 marks