



THE STUDENT'S KIT: BDevS	
Fourth Year (First Semester & Second Semester)	
September 2020- August 2021	
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NATIONAL COLLEGE

Introduction

Established in 1996, the National College has already established its irrefutable reputation in the success rate not just in terms of the number of final year students, who graduate but also in terms of their career placement. . Of the 1015 (BDevS–684, BDFin-257, BoSS-74) graduates by September 2020, almost all of them are currently engaged either in development organizations holding key positions or are enrolled in universities at home or abroad for their higher education. The college really takes pride for producing such capable and efficient pool of human resources in various fields of development sector.

Brief Description of the Program

BoSS: Interdisciplinary studies of Social Sciences

- Relates the dynamics of the society and social change
- Creative Writing and presentation skills(Seminar series)
- Internships (GO, I-NGO, RO, PS)
- International Language (Chinese/German)
- Specialization (Demographic Sociology, Development Anthropology, Social Policy)
- Research Techniques (SIA) and Tools (GIS)
- Research and Analytical Skills workshops and Seminar
- Employment: Research and Policy Institution, INGO, GO, Self-employment, and Private Sector

BDevS: Interdisciplinary Studies of Socio Economic Development

- Economics, Sociology, Environment and Development Management,
- Specialization (Economic Development, Environment Development, Social Development)
- Development Research, Community Mobilization, Development Project Formulation, Implementation and Evaluation
- Research Techniques Impact Assessment(IA) and Tools (GIS)
- Research and Analytical Skills workshops and Seminar
- Employment: INGO, GO, Self-Employment, Private sector

BDFin: Multidimensional Financial Management of Business and Economic Development

- Economics, Finance, Management, Entrepreneurship and Development
- Internship in Corporate and Development Sectors
- Financial Research, Financial Institutions Management, Econometrics, e-Commerce,
- Promotion of Microfinance, Entrepreneurship and Business proposal development
- Integrated Impact Assessment
- Specialization: Sectoral Development
- Employment: Financial Institutions, Private sector, Self enterprise, INGO and GO

SK-2 Academic Calendar

Shared via college official email also available at <https://nationalcollege.edu.np/download> .

SK-3 Weekly Session Plan

YEAR 4 th SEMESTER – 1 st Group: Social Development			
DAYS	TIME		
	6:45- 8:15	8:15- 8:45	8:45-10:15
SUN		B R E A K	
MON			
TUE			
WED			
THU			
FRI			

Weekly Session Plan

YEAR 4 th SEMESTER – 2 nd			
DAYS	TIME		
	6:45- 8:15	8:15- 8:45	8:45-10:15
SUN		B R E A K	
MON			
TUE			
WED			
THU			
FRI			

SK- 4 EVALUATION METHODS UNDER SEMESTER SYSTEM OF KATHMANDU UNIVERSITY-

National College

Semester Evaluation Criteria

(Sep-Feb Academic Session 2020-21)

CASE 1

In view of the situation brought about by COVID 19 pandemic, National College (Affiliated to Kathmandu University School of Arts) will be conducting semester evaluation of its students for the **Sep-Feb 2020/21 Academic Session** as per the decision of the Academic Council meeting held on April 16, 2020. For administration and facilitation of semester evaluation for BDEVs, BDFIN and BOSS programs, the following general guideline shall be adopted by the concerned staff and faculty.

1. Apart from regular teaching and learning activities, faculties and college administration shall be responsible for continuously keeping the track of every student both in terms of academic performance and participation.
2. The semester evaluation process and steps shall be clearly communicated by the college administration and the respective subject course instructor to the students.
3. For evaluation of the students, there should be at least seven evaluation criteria. No criteria should carry more than 25% weightage.
4. The semester progress report of each student shall be maintained by the concerned course instructor/ faculty.
5. Each faculty will have to submit a mid-semester progress report including the weightage evaluated. Such reports collected from the faculty shall be compiled by the college administration and forwarded to the Office of the Dean, KUSOA and to the Office of the Controller of the Examinations, KU.
6. In order to ensure proper understanding of the evaluation process, one general outline of evaluation shall be developed and circulated among faculties. A sample of such an outline is shown in Table 1.
7. Respective faculties will have to send the final evaluation report including the final score (along with breakdown in each heading of the evaluation criteria) to the college administration.
8. Evaluation records of all the concerned students thus obtained shall be forwarded at the earliest possible to the Office of the Dean, KUSOA and to the Office of Controller of Examinations, KU.
9. **All the students are required to score at least 45% Marks to pass any course of the semester.**
10. **There will be no compartmental examinations for those who have failed to secure at least 45% marks in any subject. Students failing to pass the course need to repeat the course when the course is offered by the college.** As students are continuously evaluated through different assignments and tests, and are communicated regularly about their progress, **there will be no provision for retotaling and reevaluating.**
11. All the students need to fill in the course registration form as in the past in the prescribed format. College administration shall forward the compiled course registration forms to the Office of the Dean, KUSOA and to the Office of the Controller of the Examinations, KU.

12. The students also need to fill in a semester evaluation request form (similar to examination form as in the past) towards the end of the semester.
13. The compiled semester evaluation request forms shall be forwarded to the Office of the Dean, KUSOA and to the Office of the Controller of the Examinations, KU.

Table 1: Sample Criteria for Semester Evaluation of Sep-Feb 2020-21 Session

SN	Type of Assignment	Score Range	Outcomes
1	Assignment I (Individual)	10	Test of knowledge about the subject matter
2	Assignment II (Individual)	10	Test of change in knowledge about the subject matter after few lecture delivery
3	Assignment III (I Internal Test equivalent)	15	Test the students' ability and their level of knowledge developed in the due course of time about the subject matter
4	Assignment IV (Report + Presentation)	15	Test of general concepts and application about the subject matter.
5	Assignment V (Online Written Open-Book Test)	25	Test of specific knowledge of students and examine their analytical skill and ability to apply such knowledge into real practice
6	Class Participation and Interaction	10	Participation and involvement of students in interaction and inputs during online-class based learning process
7	VIVA-VOCE test	15	Test of specific knowledge of students in each chapter and ability of applying such knowledge.

As this is only a sample, respective course instructors can, if they wish, add a few more criteria or/and change the weightage of each criteria (however, no criteria shall exceed more than 25% weightage).

National College
Semester Evaluation Criteria
(Sep-Feb Academic Session 2020-21)

CASE 2

If the current pandemic is over and upon being able to conduct classes physically any time within January 2021, the evaluation criteria will be as followed

Eligibility for End- Semester Examination

A student has to fulfill the following pre-requisites in order to be qualified to appear in the End-Sem Examination Kathmandu University:

- Class Attendance (Minimum 80%): Minimum 25 out of 32 Class Days
- Minimum Marks to be Secured in the Internal Evaluation (40%): 20 out of 50
- Completed Examination Form to be submitted by the Given Deadline

Activities	Score Entire Online Semester	Score Partially Online Semester	Tentative Accomplishment Date
Assignment I (Practice type)	10	10	October 30
Assignment II (Creative type)	15	15	December 15
Assignment III (Preparation)	15	10	January 15
Assignment IV (Extension)	15	5	January 30
Third Internal Exams (Written)	No	5	February 5
Class interaction & Discipline	5	5	Through Out
Written Exams	25	50	March 5-20
VIVA	15	No	March 5-20

SK-07 Courses of Study

Course Number	Course Title	Credit Hours
DEVS403	Proposal/ Report Writing and Presentation	3

Objective

Upon completion of the course, students will be able to

- Explain the basic concepts of proposal/report writing;
- Prepare a proposal by incorporating the basic elements;
- Use the tool of logical framework in proposals
- Analyze problems, participants, beneficiaries of projects;
- Prepare a report by incorporating the basic components; and
- Present on the proposal/report.

Unit and Title	Topics	Lecture Hours
1. Introduction to proposal writing	Meaning, types of proposal, what is a professional proposal writing skill? Project Cycle Management (PCM) and its purpose, Project cycle, proposal format of different organizations	4.5
2. Development concept and participatory processes of change	Understanding development concept, process of change in logical framework approach, sustainability issues to be addressed in logical framework, identification and selection of problems	4.5
3. Effective proposal writing	Vision, mission, goal and determining the objectives and hypothesis, marketing creative ideas, concept paper preparation, components of the proposal, explanation of all components in detail	6
4. Logical framework	Meaning, conceptualizing the future project by developing a log-frame, problems, objectives, assumptions, time and cost, problem analysis, analysis of participants, consideration of the beneficiaries, up scaling and uptake pathways, testing the vertical logic of the proposal, development of the Gantt chart, review of realism, practicality and collaboration	9
5. Report writing	Meaning, necessity, types, components, note taking and forming thesis sentence, Acronyms and footnotes, Abstract, summary and conclusion, Citation, referencing, appendices and handling reference materials, Presentation and visual display of data	9
6. Practical	Each student is assigned to write at least one development or research or evaluation proposal. Research committee of the college will evaluate the proposal and the student will present and defend the proposal in a seminar before submission to the concerned organization. Each student has to write one of the review or survey	15

Unit and Title	Topics	Lecture Hours
	types of report and present in a seminar. Evaluation of both activities will be done by the panel of experts on the basis of the ideas incorporated and scientific and systematic presentation of the activities with logical analysis.	
	Total Lecture Hours	48

References:**Elective Sociology**

Course Number	Course Title	Credit Hours
	Child Rights	3

Objective

Upon completion of the course, students will be able to

- Explain the basic principles of human rights and its relation to child rights
- Explain the international instruments relating to the child rights
- Elaborate on the Convention on the Rights of the Child (CRC)
- Elaborate the standards pertinent to child's civil freedoms and rights, family environment and alternative care, and basic health, social welfare, education, leisure and cultural activities;
- Explain children in special circumstances;
- Identify harmful traditional practices affecting the health of women and children; and
- Interpret child rights in the national legal order.

Unit and Title	Topics	Lecture Hours
1. Introduction	<ul style="list-style-type: none"> • Human rights' sources <ul style="list-style-type: none"> ○ Instruments (international and regional), resolutions of the Commission on Human Rights and reports of its mechanisms and the resolutions of the UN General Assembly ○ National legislation ○ Guidelines on the form and content of reports to be submitted by States Parties • Historical background about human rights <ul style="list-style-type: none"> ○ First: Development of human rights before World War 1 (Greek and Roman times), Separation of powers, Codification in the 19th century, Minority rights, League of Nations ○ Second: Exceptions to sovereignty: <ul style="list-style-type: none"> - Humanitarian intervention - Human rights conventions - Exceptions by the Charter of the League of Nations - States' responsibility 	7.5

Unit and Title	Topics	Lecture Hours
	<ul style="list-style-type: none"> o Humanitarian law 	
<p>2. The international human rights system</p>	<ul style="list-style-type: none"> • First: The Charter of the United Nations signed in San Francisco Conference on 26 June 1945 (Prohibition of the use of force, Tolerance, Universality, Equality between men and women, Non-discrimination on the basis of race, sex, language or religion, Self-determination, and International cooperation in the social and economic fields) • Second: International human rights instruments • Third: International monitoring and follow-up mechanisms (Charter-based, and Treaty-based) • Fourth: regional systems for human rights 	9
<p>3. Selected international instruments relating to the child rights</p>	<ul style="list-style-type: none"> • Geneva Declaration of the Rights of the Child 1924, and five principles (Developing child physical and spiritual capacities, Feeding the hungry child, taking care of the sick child and helping the hesitating child, Helping children firstly in emergency cases, Education and protection from exploitation, and Brining up child in a way that advances his talents) • Declaration of the Rights of the Child 1959, and ten principles (Non-discrimination, Best interest, Right to nationality, Right to social security, Protection of children in special circumstances, Responsibility of parents, Free and compulsory education, Offering protection and care for children in all circumstances, Protection from all forms of carelessness, cruelty and exploitation, Protecting the child from practices that leads to racial and religious discrimination and all forms of discrimination) • Selected international instruments 	9
<p>4. Convention on the Rights of the Child (CRC)</p>	<ul style="list-style-type: none"> • Another instrument on child rights • 1959 declaration • Differences: • Objectives (promotion and protection) • Information about CRC • CRC and UNICEF • CRC and NGOs • Definition of the Child (Criminal law, criminal responsibility, adolescence and puberty; and Civil transactions law: Legal capacity and puberty) • General principles (Non-discrimination, The child’s best interest, Right to life, survival and growth, and Respect the opinions of the child) • General comments and general recommendations of the Committee on the Rights of the Child. 	4.5

Unit and Title	Topics	Lecture Hours
	<ul style="list-style-type: none"> • Guidelines on the form and content of reports. 	
5. Civil freedoms and rights	<ul style="list-style-type: none"> • Standards: <ul style="list-style-type: none"> - Name and nationality - Preservation of identity - Freedom of expression - The ability of attaining appropriate information - Freedom of thought, conscience and religion - Freedom of association and peaceful assembly - Protection of privacy - The right to protection from being subjected to torture and other cruel, inhuman or degrading treatment or punishment 	3
6. Family environment and alternative care	Standards: <ul style="list-style-type: none"> - Parents guidance - Responsibilities of parents - Separation from parents - Unity of the family - Child's maintenance - Child deprived of family environment - Adoption - Offense and carelessness - Physical and psychological recovery and social reintegration - Periodic review of placement 	3
7. Basic health, social welfare, education, leisure and cultural activities:	Standards: <ul style="list-style-type: none"> - Survival and growth - Handicapped children - Hygiene and health services - Social insurance, services and utilities of child care - Standard of living - Education, including vocational training and guidance - Education objectives - Leisure, welfare and cultural activities 	3
8. Children in special circumstances	<ul style="list-style-type: none"> • Children in emergency situations (Refugee, armed conflicts, psychological and physical rehabilitation and social reintegration) • Children under the administration of juvenile justice system (juvenile disappearance, deprived of their liberty, Convicting, physical and psychological rehabilitation and social reintegration) • Children in exploitation situation, including physical and psychological rehabilitation and social reintegration (Economic exploitation, Misuse of drugs, Sexual exploitation and aggression, Children sale, traffic and abduction, and others) • Children who belong to a minority or a group of indigenous peoples 	3
9. Harmful	Kinds of practices:	3

Unit and Title	Topics	Lecture Hours
traditional practices affecting the health of women and children	<ul style="list-style-type: none"> - Female genital mutilation - Preference of the boy child to the girl child - Female infanticide - Early marriage and dowry - Violence against women • Mechanisms for the elimination of harmful traditional practices affecting the health of women and children (National, Regional and International) 	
10. Child rights in the national legal order	<ul style="list-style-type: none"> • National laws relevant to the rights of the child 	3
Total Lecture Hours		48

References

NGO Group for the CRC, 2012. ADVOCACY TOOLKIT (Campaign for the ratification of the third Optional Protocol to the CRC on communications procedure) For activities targeting the ratification of the third Optional Protocol to the CRC on communications procedure (May 2012) http://www.childrightscoalitionasia.org/wp-content/uploads/2012/05/Advocacy_toolkit_May-2012-short-version-EN.pdf

UNICEF, 2002. UNICEF's Priorities for Children 2002-2005

http://www.unicef.org/publications/index_4441.html

UNICEF, 2009. The State of the World's Children Special Edition: Celebrating 20 Years of the Convention on the Rights of the Child

http://www.unicef.org/publications/index_51772.html

UNICEF, 2012. The State of the World's Children 2012: Executive Summary

http://www.unicef.org/publications/index_61790.html

UNICEF, 2012. The State of the World's Children 2012: Children in an Urban World

http://www.unicef.org/publications/index_61789.html

Elective Sociology

Course Number	Course Title	Credit Hours
XXXXX	Urban Sociology	3

Objective

Upon completion of the course, students will be able to

- explain concept, meaning and trend of Urban Sociology and Anthropology in the changing context of urban world;
- explain urban socio-economic structure, urban dynamics;
- identify urban issues;
- give inputs for urban planning; and
- relate urban sociology in the overall development.

Unit and Title	Topics	Lecture Hours
1. Introduction to urban sociology and anthropology	<ul style="list-style-type: none"> • Meaning, nature and scope of urban sociology and anthropology • Relation of urban sociology and anthropology with other social sciences • Anthropology of Urbanization: Community, City and Suburbs • Recent urban socio-anthropological trends 	6
2. Rural versus urban settlements	<ul style="list-style-type: none"> • Rural community and urban community • Poverty, crime and homelessness • Rural and urban society: characteristics, socio–anthropological issues, needs and development trends • Inequality: Caste, ethnicity, Class, power, Gender and privilege in the rural and urban context 	6
3. Urbanization and industrialization	<ul style="list-style-type: none"> • Global Urbanization and local urbanization • Industrialization and urbanization • Relationships between industrialization and urbanization • Consequences of rapidly growing industrialization and urbanization • Issues of industrialization and urbanization 	6
4. Urban Dynamics	<ul style="list-style-type: none"> • Historical development of cities and civilization • Meaning of historical development of cities and civilization • History of Urban settlements and development • Dynamics of urban Population and culture 	6
5. Urban socio-economic structure	<ul style="list-style-type: none"> • Caste, ethnic group and class • Family, economic organization, specialization and the division of labor 	6
6. Urban issues	<ul style="list-style-type: none"> • Anthropology of Urban Poverty: Urban bound migration, intercultural communication, urban youth deviance, poverty and Welfare • Issues of housing (shelter), squatters and slums • Issue of unemployment • Issue of urban pollution and the Environment • Urban social issues of alcoholism, prostitution, drug-addiction, beggary, juvenile delinquency, vagrancy and HIV and AIDS 	9
7. Development planning	<ul style="list-style-type: none"> • Rural – urban relations and linkages • Urban Planning : meaning, objective and agencies involve in urban planning in special reference to Nepal • Efforts being carried out around the world for making 	9

Unit and Title	Topics	Lecture Hours
	urban centers sustainable and livable <ul style="list-style-type: none"> The latest situation of rural urban relation, planning and development in Nepal 	
	Total Lecture Hours	48

References:

- Anderson - Urban Sociology
 Burble - Urban Sociology
 Leith Mullings (Ed) - Cities of the United States (Studies in Urban Anthropology)
 Lewis, M -The culture of the cities
 Mukherjee - Social Profiles of a Metropolis.

Elective Sociology

Course Number	Course Title	Credit Hours
	Public Health	3

Objective

Upon completion of the course, students will be able to

- define public health, components of the public health system, and the relationship between the public health, health care systems and development;
- identify major public health problems in Nepal;
- analyze the health issues with emphasis on determinants, indicators and disparities; and
- apply the strategy of community participation in the integration of health and development in the context of Nepal.

Content

Unit and Title	Topics	Lecture Hours
1. Introduction to Public Health	<ul style="list-style-type: none"> Concept of Health and disease <ul style="list-style-type: none"> Concept of public health from medical model. Concept of public health from non-medical model and occupational health model Preventive health: Concept, level, scope and practice of prevention Health promotion: Concept and scope of health promotion Scope of public health Development of Public Health in Nepal Significant forces influencing Public Health <ul style="list-style-type: none"> Health awareness and health habits Current public health problems 	12
2. Primary	<ul style="list-style-type: none"> Background of Primary Health care 	6

Unit and Title	Topics	Lecture Hours
Health care (PHC)	<ul style="list-style-type: none"> Introduction and description of the Declaration of Alma Ata, the twenty two recommendation of Alma Ata. 	
3. Community Health Development	<ul style="list-style-type: none"> Application of Community Development theory and practice in community health programs 	6
4. Community Participations in Community Health Services	<ul style="list-style-type: none"> Introduction to community participation (CP) with special reference to health service delivery and utilization. Involvement of communities in health service and utilization process. Mobilization of community resources. Techniques of involving community members in implementing health program 	12
5. Public Health Administration and Management	<ul style="list-style-type: none"> Concept, Principles and Scope of public health administration and Management 	6
6. Health and Development	<ul style="list-style-type: none"> Concept and the frame work of Economics Health financing, insurance and its significance in development 	6
	Total Lecture Hours	48

Recommended references

Dixit, H . 'The quest for Health' Educational Enterprises, Kathmandu

Dr. Yogendra Pradhananga- Samudaya Swasthya shikshyako Ruprekha

Hanion Homian. Public Health Administration.

Lee K (ed) The economic of Health in Developing Countries. Oxford University Press 1983

Oakely , Peter- Community Involvement In Health Development. An Examination of the Critical issues- WHO Geneva 1989.

Ramchandran, L and Dharmaligam. A textbook of Health Education

Ross M.G, Community Organization. Harper and Row 1947

Turnock BJ. Public Health: What It Is and How It Works. 3rd ed. Sadbury.MA:Jones and Bartlen Publishers.

2nd Semester

Course Number	Course Title	Credit Hours
DEVS405	Project Work	6

Objective

With the technical supervision of a concerned expert, a student will be able to

- Prepare a research proposal for an independent project work
- Conduct field works for data collection

- Prepare a final draft for external examination
- Present on the major components of the final draft
- Finalize the document for the partial fulfillment of the requirements for the Bachelor in Development Studies or Finance

Course Description:

Students have to prepare a research proposal on social, economical and financial development related issues which should be related to the courses they have studied. They have to defend their research proposal in front of a research committee. Once, a research proposal is approved, students will go and collect primary data for their research works. Individual project work guide (Supervisor) will be assigned from the college for assisting students for their research. At the end of the project, students will have to write a scientific report in a thesis format (Bachelor Thesis), and make scientific presentation in front of a thesis evaluation committee.

Evaluation (100 marks)

- a. Proposal finalization 25 marks
- b. Field work & draft report 50 marks
- c. Presentation & final report 25 marks

Course Number	Course Title	Credit Hours
XXXXX	International Relations	3

Objective

Upon completion of the course, students will be able to

- Explain the fundamental principles of international relations
- Apply the concepts of international relations in development practices
- Analyze the socio-economic, political and environmental issues from the perspectives of international relations
- Analyze the contemporary South Asian issues of international relations

Unit and Title	Topics	Lecture Hours
1 Introduction	History, Classical Thoughts (Chanakya, Aristotle, Aristophanes, Thucydides)	3
2 World Politics	Theories of World Politics, Evolution of Modern State System, Imperialism, Cold War, Globalization, Security	6
3 International Politics	Theories of International Political Economy (Mercantilism (Statism); Liberalism; Marxist economics), International Political Economy (Trade and Investment)	6
4 Development and modernization	Concepts (rationale, problems, opponents), Demographics and International Politics (Over-population questions; aging populations), Competition for Resources	9
5 International Organizations	Governmental, non-governmental organizations	6
6 International Law	Sovereignty, treaties, diplomacy, law of the sea, laws of war	6
7 World System Today	Western Viewpoints (Fukuyama, Huntington), Non-western (Mahbubani)	4.5

8 International Relations of South Asia	Region of South Asia (History, Legacies, Ideas and Beliefs); SAARC (South Asia Association for Regional Cooperation) – history, function, programs; Non-aligned Movement, the Nuclear Race in South Asia, Bilateral Conflicts	7.5
	Total	48

Required References

Stephen L. Spiegel, Elizabeth G. Matthews, Jennifer M. Taw, Kristen P. Williams. *World Politics in a New Era, 5th ed.* Oxford University Press, 2012. ISBN: 9780199916450.

Classics of International Relations. Penguin Custom Editions. 2008. ISBN: 9780536143594

S. Bose and A. Jalal, *Modern South Asia*, Routledge, 2004

S.P. Cohen, India: Emerging Power, The Brookings Institution, 2001.